

**BRISTOL HISTORIC DISTRICT COMMISSION
MINUTES
SPECIAL MEETING OF WEDNESDAY DECEMBER 22, 2021**

CALL TO ORDER:

By: Chairwoman Nicastro

Time: 5:03 P.M.

Place: City Hall

ROLL CALL:

MEMBERS:	NAME	PRESENT	ABSENT
REGULAR MEMBERS:	Colleen Nicastro, Chair	X	
	Karen Stevens Vice Chairman	X	
	Patti Philippon (Secretary)	X	
	Daniel Mike		X
	Vacant		
ALTERNATE MEMBERS:	Catherine Norton (Acting)		X
	Bernadette DuTremble		X
	Vacant		
STAFF:	Robert Flanagan, City Planner		X
	Andrew Armstrong, Assistant City Planner	X	
ATTENDEES	Natalie Capocci, Vision Solar	X	
	Justin Rehrig, Vision Solar, Blackwood, NJ	X	

PLEDGE OF ALLEGIANCE:**PUBLIC HEARINGS:**

1. Application 2021-12-01 – Request for a Certificate of Appropriateness for a new solar panels on the roof at 225 Grove Street; Assessor's Map 24, Lot 102; Kevin Salfarlie, applicant.
 - a. application form
 - b. location map
 - c. property map
 - d. eight photographs, undated; (two photographs dated November 29, 2021
 - e. Historic District Statute Sec. 7-147f.
 - f. Panasonic, General Installation Manual
 - g. Proposal Summary for Kevin Salfarlie, prepared by Justin Rehrig, Permitting Specialist, of Vision Solar, 511 Route. 168 Blackwood, NJ
 - h. solar panels specifications

Kevin Salfarlie, 225 Grove Street was not in attendance.

Justin and Natalie explained the tree line and the necessity to remove a few of them. Andrew stated that three (3) trees would need to be removed. Pictures were provided in the packets. Cut sheets for the 32 panels were also provided. Panels will be on the left side; not the right side. HDC does not regulate the trees. If approved, permits will be necessary from the Building Department and the review of the Fire Department.

No one else spoke in favor of the application.

No one spoke against the application.

MOTION: Made to close the public hearing for Application 2021-12-01 – Request for a Certificate of Appropriateness for a new solar panels on the roof at 225 Grove Street; Assessor's Map 24, Lot 102; Kevin Salfarlie, applicant.

The hearing is closed

MOTION: I move that Application 2021-12-01 – Request for a Certificate of Appropriateness for a new solar panels on the roof at 225 Grove Street; Assessor's Map 24, Lot 102; be approved because the solar panel feature, once installed, will not substantially impair the historic character of the district.

Made by: Commissioner Nicastro
For: Nicastro Philippon and Stevens.
Against: None.
Abstained: None.

OLD BUSINESS:

NEW BUSINESS:

CORRESPONDENCE:

STAFF REPORT:

PUBLIC COMMENT:

There was no public participation.

ADJOURNMENT:

MOTION: To adjourn the Special Meeting of December 22, 2021 at 5:41 P.M.

By: Commissioner Nicastro
 For: Commissioner Nicastro, Philippon and Stevens.
 Against: None.
 Abstained: None.

The meeting adjourned at 5:41 P.M.
Respectfully submitted,

Lisa Wilson
Recording Secretary

Colleen Nicastro, Chair

Patti Philippon, Secretary